

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME

GOVERNMENT ENGINEERING COLLEGE KANNUR

STATURORY AUDIT OBSERVATIONS FOR THE FY 2015-16

Administration of TEQIP

- Principal : Dr. T.D John
- TEQIP Co-coordinator : Dr. P. Mahesh Kumar
- Nodal Officers:-
  - 1. Procurement : Dr. Shahin. M
  - 2. Finance : Dr. B. Rajeevan
  - 3. Academic : Dr. T.D John
  - 4. Civil Works : Dr. V.I Beena
  - 5. Quality Assurance : Dr. K.M Peethambaran

  
Co ordinator  
TEQIP  
Govt College of Engg.  
Kannur-670 563


  
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KANNUR-670 563



**ANNEXURE-I**


**FACULTY AND STAFF DEVELOPMENT FOR IMPROVED COMPETENCE BASED ON TRAINING NEEDS ANALYSIS**

SL No	OBSERVATIONS	AUDITORS REMARKS	MANAGEMENT REPLY									
I	<p>During the course of our audit it was observed, undue delay in claiming the Ph.D semester fees incurred.</p> <table><thead><tr><th>Sem ester</th><th>Date of payment</th><th>Amount</th></tr></thead><tbody><tr><td>1<sup>st</sup></td><td>25.06.2013</td><td>7,550/-</td></tr><tr><td>2<sup>nd</sup></td><td>06.01.2014</td><td>7,550/-</td></tr></tbody></table> 	Sem ester	Date of payment	Amount	1 <sup>st</sup>	25.06.2013	7,550/-	2 <sup>nd</sup>	06.01.2014	7,550/-	<p>Expenses to be claimed within a reasonable time limit. Claiming any expense relating to previous years is disallowed. Hence Rs: 15,100/- is disallowed.</p>	<p>Actually concerned faculty was not aware of the financial support given to Part Time PhD Scholars by TEQIP. This was the reason for delay in submitting the bills. The finance committee held on 29-12-2015 discussed this matter in detail and decided to pass the amount. The members of the committee were HODs of various departments, Accounts Officer and Administrative assistant of the college. Hence objections may be waived.</p>
Sem ester	Date of payment	Amount										
1 <sup>st</sup>	25.06.2013	7,550/-										
2 <sup>nd</sup>	06.01.2014	7,550/-										
II	<p>During the course of audit it was observed that the college purchased 150 jute bags costing Rs: 385/bag for a National Conference.</p>	<p>As per Teqip guidelines Rs:150 is only permitted for purchasing consumables. The excess amount Rs: 35,250/- <math>((385-150)*150)</math> incurred for the bag is disallowed.</p>	<p>The item was procured as per Government procedure by inviting tenders from qualified vendors. The lowest item meeting specification was selected. No vendor quoted price below Rs.385/-. Hence objections may be waived.</p>									
III	<p>Boarding Pass of Mr. Sailesh M.K is not annexed for flight travel from Chennai to Calicut gone to attend the FDP on Pedagogy at TLC, IIT Chennai amounting to Rs. 4,100/-</p>	<p>Boarding pass is compulsory for claiming Air Travel expense. So Rs: 4,100/- is to be disallowed.</p>	<p>Actually the boarding pass was given by him but unfortunately it was joined or pasted due to gum while filing the paper. The travel proof obtained from travel agency on</p>									

  
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			request is attached herewith. (Double click please)  Sailash.pdf (See page No.4)
IV	During the course of audit it was observed that the institute conducted a Yoga class for the Faculties and staff amounting to Rs: 23,750/-.	The expenditure incurred for Yoga class is not seems to be permissible as per the Teqip guidelines. Therefore Rs: 23,750/- is disallowed.	Actually the class was conducted to reduce the stress of our faculty. The class is concentrated on Stress Management which is admissible as per TEQIP rules. Hence Objection may be waved.



  
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## Management Reply for Sailesh Travelling Proof

05/08/2015

10.218.30.202PNR Lookup/Itinerary.aspx

To Whom It May Concern

This is to certify that the below mentioned passenger(s) completed their travel with Spicejet.  
The details of travel are:



**Reservations (24/7)**  
+91 987 180 3333, +91 965 400 3333

SpiceJet Ltd, 319, Udyog Vihar, Phase IV, Gurgaon - 122016 Haryana, India

E-Mail: [custrelations@spicejet.com](mailto:custrelations@spicejet.com)

Confirmation Number (PNR): J71HPM

Booking Date: SUN 17 MAY, 2015

Status: Closed

### Passenger(s) Information

1. MR SREEJITH S
2. MR SAILESH M K

Flight 3252 3251

Seat [11D] [20B]  
Seat [11C] [20A]

### Travel Documents

TRAVEL DATE	FLIGHT NO.	FROM / TERMINAL	TO / TERMINAL	DEP TIME	ARR TIME	AIRLINE
SUN 24 MAY, 2015	SG 3252	KOZHIKODE	CHENNAI	3:15 PM	4:50 PM	SPICEJET
THU 28 MAY, 2015	SG 3251	CHENNAI	KOZHIKODE	10:20 AM	11:55 AM	SPICEJET

### Payment Information (Indian Rupee (INR))

Fare + CUTE Fee	13,502.00
Service Tax @ 4.95% (incl. 2% EC, 1% SHEC)	669.00
User Development Fee - Departure (UDF)	374.00
Passenger Service Fee	700.00
Total Price	15,302.00
Amount Paid	15,302.00
Payment Type	Agency

### Passenger Contact Information

MR MAKEMYTRIP.COM  
MAKEMYTRIP INDIA PVT LTD  
243 UDYOG VIHAR, PHASE-1  
GURGAON 122015  
INDIA  
919349108305  
[spicebookings@makemytrip.com](mailto:spicebookings@makemytrip.com)



**HOTMEALS**  
Pre-book online to ensure  
your choice of meal onboard  
and save 10%.

**Please contact us to update your contact information:**  
From outside India : +91 987 180 3333 +91 965 400 3333  
From within India : 0 987 180 3333 0 965 400 3333



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- Priority check-in
- Priority boarding
- Priority baggage delivery

\*Availability only

SpiceMax can be booked during the booking process, or added later to your booking through "Maximize My Booking" on [www.spicejet.com](http://www.spicejet.com). It can also be added during web check-in or at airport check-in.

This is a computer-generated certificate and does not require signature or stamp.



<http://10.218.30.202/PNR Lookup/Itinerary.aspx>

*[Signature]*

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*[Signature]*

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• IMPLEMENTATION OF INSTITUTIONAL ACADEMIC REFORMS

SL No	OBSERVATIONS	AUDITORS REMARKS	MANAGEMENT REPLY
I	<p>Participation certificates of workshop on Outcome Based Education and NBA Accreditation (OBENA) organized by College of Engineering Kidangoor from 10-12-2015 to 12-12-2015 of following faculties not available for verification</p> <ol style="list-style-type: none"> <li>1) Ranjith Ram</li> <li>2) Najeeb K</li> <li>3) Bijesh R</li> <li>4) Sajith B</li> </ol>	<p>The copy of participation certificates of faculties to be attached along with the voucher files. None availability of certificate will leads to disallowing the entire expenditure incurred for the programme.</p>	<p><b>The scanned copy of Participation Certificates is Attached herewith.</b></p> <p>Ranjith Ram Vr.No. 393/15-16 Najeeb K- Vr.No.310/15-16 Bijesh R -Vr. No. 256/15-16 Sajith B-Vr.No. 277/15-16</p>

Ranjith Ram Vr.No. 393/15-16



**COLLEGE OF ENGINEERING KIDANGOOR**  
(Under CAPE, Established by Govt. of Kerala)  
Kidangoor South P.O., Kottayam -686 583


Three Day Workshop on

**OUTCOME BASED EDUCATION  
&  
NBA ACCREDITATION  
(OBENA)**

**CERTIFICATE**

This is to certify that Dr. / Mr. / Ms. Ranjith Ram, Asst. Professor from Govt. College of Engineering, Kanna has participated in the THREE DAY workshop on OUTCOME BASED EDUCATION AND NBA ACCREDITATION (OBENA) organized by COLLEGE OF ENGINEERING KIDANGOOR, Kottayam, during 10 - 12 December 2015

  
Ms. Dhanya Narayan  
Asst. Prof. in ECE

  
Dr. K.G. Viswanadhan  
Principal  
College of Engineering Kidangoor

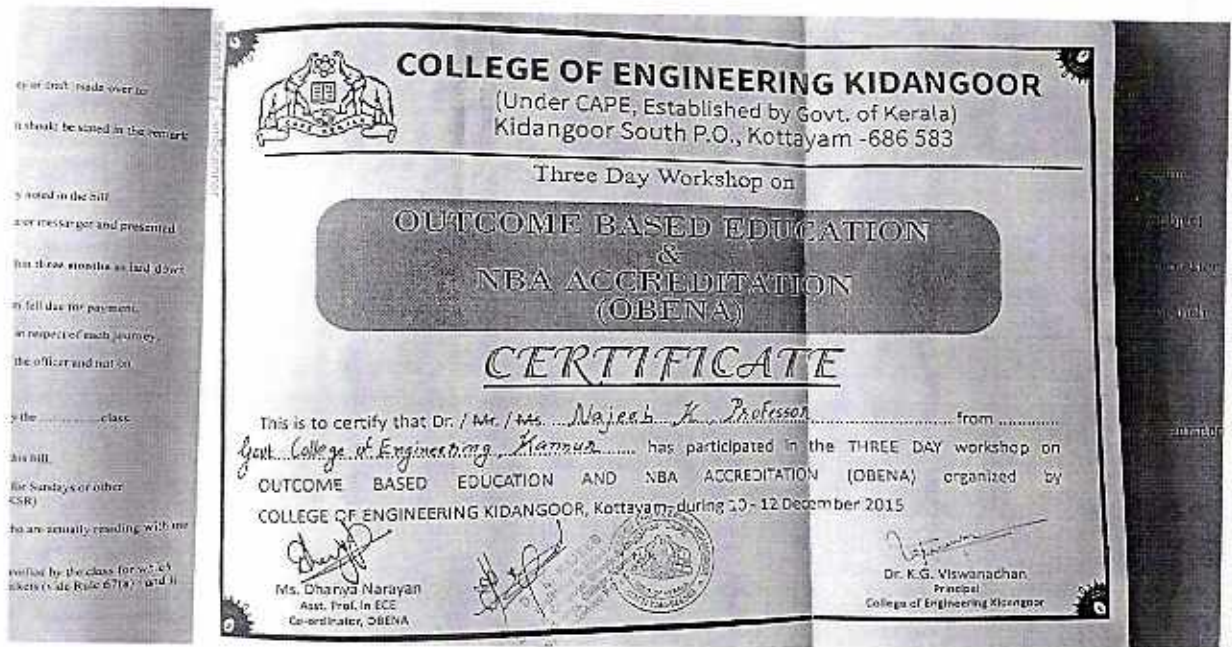


  
Co-ordinator





Najeeb K- Vr.No.310/15-16



Bijesh R -Vr. No. 256/15-16



*[Signature]*  
Co ordinator  
TEQIP  
Govt. College of Engg.  
Kannur-670 563

*[Signature]*  
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**Sajith B-Vr.No. 277/15-16**



## • ENHANCED INTERACTION WITH INDUSTRY/OTHER Items

SL No	OBSERVATIONS	AUDITORS REMARKS	MANAGEMENT REPLY
I	A life skill program/ Placement training program to students was conducted under Enhanced Interaction with Industry, Faculty & Staff Development and Incremental Operating Cost amounting to Rs: 6,19,468/- (5,57,510+59,900+2,058). The same should have been treated under procurement of consultancy services.	The institute should procure the "life skill program/ Placement training program" to students through consultancy services as per the guidelines provided in the procurement manual. The amount must have been passed through the PMSS software since it was a nature of procurement. So the amount Rs: 6,19,468/- is fully disallowed.	ICT Academy of Kerala is a Social Enterprise created in a Public Private Partnership model (PPP) for imparting ICT skills to the youths of Kerala and improves their employability opportunities in the Industry. The Company is supported by Govt. of India, partnered by Govt. of Kerala and the ICT industry. The Academy was initiated by the Government of Kerala and has government representatives in its governing council.



*[Signature]*  
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TECP

Govt. College of Engg.

*[Signature]*  
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			<p>The Government of Kerala had instructed all government engineering colleges to partner with ICT Academy to fulfill its training needs for the students. Accordingly, Government College of Engineering Kannur signed an MoU with ICT Academy Kerala on 9.10.2014 <b>(Attached the scanned copy Page No. from 14 to 22)</b> wherein the Academy offered to train our students on soft skills. In addition to this paid initiative, ICT Academy, as per the MoU signed, also required to conduct several free orientation programmes for our first year students which were well appreciated by the students. In these circumstances, it is requested that the audit objection may be cancelled and the payment made to this agency approved.</p>						
II	<p>Students of the institute went for an Industrial Visit for which there is no evidence to prove that the students have participated in the same.</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Place</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Indian Naval Academy</td> <td>14,740</td> </tr> </tbody> </table>	S.No	Place	Amount	1	Indian Naval Academy	14,740	<p>Student's participation certificate/confirmation to be produced to prove that the actual expenditure incurred for the students to participate in the Industrial Visit. Otherwise the total amount of Rs: 14,740/- will leads to disallowance.</p>	<p>Certified and scanned copies in proof of actual Visit to Indian Naval Academy, Ezhimala are attached. <b>( See page no. from 9 to 13).</b> So expenditure may be allowed.</p>
S.No	Place	Amount							
1	Indian Naval Academy	14,740							



  
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**Management Reply for Industrial Visit ( Student Participation Certificate)**

C1/2636/2015

23.09.2015

From

PRINCIPAL

To

THE PRINCIPAL,  
INDIAN NAVAL ACADEMY  
EZHIMALA.

Sir,

Sub:- Govt.College of Engg., Kannur- Industrial Visit - Permission requested -  
regarding.

92 Students from 5<sup>th</sup> Semester ELECTRONICS AND COMMUNICATION  
ENGINEERING B.Tech student of this College would like to undergo an Industrial Visit in your  
esteemed organization on 10.10.2015.

Hence I request you to permit them to industrial visit in your institution and necessary  
permission may please be accorded for their industrial visit.

They will be abiding by the rules and regulations of your establishment.

Thanking you.

Yours faithfully,

*[Signature]*  
PRINCIPAL

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*[Signature]*

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*[Signature]*

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VISIT TO EZHIMALA NAVAL ACADEMY

on 10/10/2015

ACCOMPANYING STAFF:

1. STEFFY MARIA JOSEPH
2. C S M KUMAR

STUDENTS LIST

1. KAVYA PAYYANAT
2. SREYA K
3. ANJALI PATHAK
4. RAMEES K K
5. ASWIN K ASHOKAN
6. JAYAKRISHNAN M
7. ADARSH R
8. VIPIN
9. AISWARYA V
10. MOHAMMED SAIRAS P
11. JITHIN E
12. ROHITH K V
13. PRASANTH P
14. SARATH KUMAR K P
15. NAKUL CHANDRAN K
16. SUSMITH C C
17. VAISHAK K M
18. SREERAG B
19. NIMISHA BONIFACE
20. MEGHA S R
21. ATHIRA K
22. ATHIRA RAJ
23. SAMILA M P



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24. AMRITHA RAJAN
25. ANISHMA M
26. AYANA XAVIER
27. NIMISHA A
28. AKHILA HARIDAS
29. ADITHYA M
30. SHAKKIRA K
31. SHIMA E
32. SAYANA V V
33. SARGA K
34. SWETHA C S
35. SUNAINA K P
36. FATHIMA RASHA
37. MUNAWARA K P
38. RASMINA V
39. PRINTU MOL C P
40. ANUSREE K M
41. BINUSHA T
42. BIBASHA T
43. AMAL N V
44. JITHIN P V
45. VITHUN
46. AJITH M K
47. SHAMNAS
48. VISHNU
49. SANESH
50. SARATHKUMAR
51. USAMATH PALIKKACHALIL
52. BIHAG R
53. ANUPAM
54. SUDHIN K P



*[Signature]*

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Govt. College of Engg.

*[Signature]*

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55. KRISHNADAS M *K.M.*
56. AJAY S *Ajay*
57. NASEEM *Naseem*
58. JUNAID *Junaid*
59. JAGADEEP *Jagadeep*
60. ARJUN C R *Arjun*
61. ARJUN M *Arjun*
62. ABHISHEK S A *Abhishek*
63. SACHIN R *Sachin*
64. NAVYA *Navya*
65. DRISHYA *Drishya*
66. ASWATHY *Aswathy*
67. SITHARA *Sithara*
68. SHARMILA *Sharmila*
69. NIVEDITHA *Niveditha*
70. HASHIFA *Hashifa*
71. VISHNU PRIYA *Vishnu Priya*
72. KEERTHANA T *Keerthana*
73. ATHIRA A *Athira*
74. ANJANA *Anjana*
75. AMRUTHA P *Amrutha*
76. SHAHBEENA *Shahbeena*
77. THEERTHA *Theertha*
78. SAYANA *Sayana*
79. SRUTHI K *Sruthi*
80. PRIYANKA P *Priyanka*
81. ANJU V *Anju*
82. CHITHIRA *Chithira*
83. BINCILY *Bincily*
84. SREELAKSHMI . K . S *Sreelakshmi*
85. ARSHA *Arsha*



*[Signature]*  
Co ordinator  
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86.RANJUSHA

*Ran*

87.HARSHA

*Har*

88.ATHIRA P P

*ATHIRA P P*

89.ATHIRA K

*ATH*

90.SOORYA M V

*Soorya*

91.AMRUTHA M

*Amrutha*

92.JASMINE

*Jas*

*Val*

23/9/2015

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Co ordinator

*JB*

PRINCIPAL

**Management Reply for ICT Academy (MOU)**

**INFORMATION AND COMMUNICATION TECHNOLOGY ACADEMY OF KERALA**

L-9 Thejaswini, Technopark Campus, Thiruvananthapuram, Kerala, India. Pin: 695 581  
CIN: U60302KL2613NPLC35441 Ph: 0471 4089200 Mob: +91 859 2994 200. E-mail: info@ictkerala.org



This Memorandum of Understanding (MoU) made and entered into on this 9<sup>th</sup> Day of October 2014

Between

Information Communication and Technology Academy of Kerala (hereinafter referred to as ICTAK), situated at Module No. L9, -1(Lower Level Floor), Thejaswini Building, Technopark Campus, Karyavattom, Trivandrum-695581, registered under Section 25 of the Companies Act 1956 to enhance the quality of graduates and to increase the employability of the students

and

Government College Of Engineering, Kannur - an institution complying to the Eligibility Criteria (Appendix I) and decided by the Screening & Selection Committee of ICTAK (hereinafter called "COLLEGE" which expression shall include its successors and permitted assignees) with its registered office at Mangattuparamba, Parassinikkadavu (P.O), Kannur-670 563, Kerala, India.

**I. OBJECTIVES OF THE MOU**

The objective of this Memorandum of Understanding is:

- a. To improve employability skills of the trainees (both Faculty and Students), Assessments and Certifications developed by ICTAK. This will be achieved through resources, regular workshops, training programs, capacity building and faculty development and Career Guidance & Placement Unit alignment. Under this MOU, the ICTAK will ensure timely completion of training assessment and certification.
- b. ICTAK will ensure that training, post training, the assessment and certification is done by ICTAK approved Trainers and Training Institutions (Outsourced Training Agent). The assessment will be done by the Outsourced Training Agent through their trained and certified assessors utilizing ICTAK's proprietary courseware and tools.



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### 2. SCOPE

Under this MOU, ICTAK provides the following: (Please refer appendix for Course & Fee details)

- a. One free Faculty Development Program for undergraduate/postgraduate faculty members in the COLLEGE;
- b. Facilitate the Students Development Program (SDP) using "Paatshala"
- c. Orientation Training for Institution Knowledge Officer (IKO) in the COLLEGE;
- d. Free entry to Industry - Institute Interaction even at regional level;
- e. Encouragement to initiate ICTAK clubs in colleges for First Year Students
- f. The member institution can participate in the ICT Academy Awards, which will be announced later.
- g. Any other programme that are mutually agreed upon.

### 3. ROLES AND RESPONSIBILITIES (not limited to)

#### 3.1 COLLEGE

- a. To comply and continuously strive to comply with the Eligibility Criteria to become member of ICTAK program;
- b. To complete and submit prescribed application form and all relevant documents along with fees and charges for the process of membership and program implementation;
- c. To ensure participation of Faculty members for respective training programs conducted by ICTAK and to comply with the mutually agreed time schedule;
- d. To ensure participation of students by means of formation of clubs/groups, who are identified and eligible for respective training programs conducted by ICTAK and to comply with the mutually agreed time schedule;
- e. To identify one student among the group to act as student representative/champion (Institutional Student Champion) to assist and co-ordinate with ICTAK in its activities relating to the effective execution of the training.
- f. To create awareness among Faculty and the students regarding the benefits of the ICTAK program;
- g. To provide training facility as prescribed in the COLLEGE premises free of charge, including uninterrupted power, projection and audio facilities, white board with markers, refreshments and food (as appropriate) for Trainers and support staff;
- h. To provide access to student data not limited to name, gender, attendance, academic performances, interests, projects and the like;
- i. To identify participant list of Faculty members and Students for Industry - Institution Interaction as and when organized by ICTAK.



*[Signature]*

Co ordinator

TECHP

*[Signature]*

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- j. The Membership Institution will ensure that, the faculty members who have attended the TTT will inturn train 20 students as per the required standards prescribed by ICTAK.
- k. To designate a Institution Knowledge Officer (IKO) who will have responsibility for coordination and implementation of this MOU;

3.2 ICTAK

- a. To monitor that the COLLEGE is in compliance with the Eligibility Criteria throughout the MOU/Agreement Period;
- b. To ensure timely execution of training programs for both Faculty and Students and to comply with the mutually agreed time schedule;
- c. To assist COLLEGE in creating awareness among Faculty and the students regarding the benefits of the ICTAK program;
- d. To deliver training as prescribed, in coordination with the Institution Knowledge Officer of COLLEGE;
- e. To ensure confidentiality and secure custody of all data including student data, project details, entrepreneurial project etc. collected from COLLEGE;
- f. To designate a Coordinator (Nodal Officer) who will have responsibility for coordination and implementation of this MOU;
- g. To facilitate Industry - Institute Interaction initiatives
- h. To provide final years Students' Project Guidance (as appropriate);
- i. To provide free career counselling for the students

3.3 FACULTY MEMBERS

- a. To commit a minimum of 4 faculty members for its TTT and 20 faculty for any program conducted in the college premises
- b. To ensure that, those faculty members who have undergone Train- The - Trainer (TTT) Program of ICTAK should be able to train at least 20 students of the same college within a time span of one year from the date of conclusion of TTT.

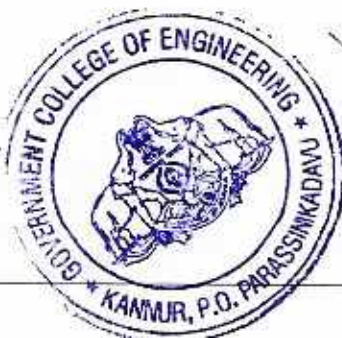
4 DURATION

Initially the term shall be formed for a period of one year and the parties herein, upon mutual agreement, may extend the said period from time to time.

5 MEMBERSHIP FEE (Non Refundable)

COLLEGE agrees to pay the prescribed Membership Fee of Rupees 50000 (Rupees Fifty Thousand) plus service tax at applicable rate for the time being through DD addressed to

3/7



  
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ICT Academy of Kerala, payable at Trivandrum or Bank Transfer to ICT Academy of Kerala Bank account No: 33501769813 with State Bank of India, Technopark Branch with IFS Code:SBIN0007617.

#### 6 COURSE FEE AND OTHER CHARGES

COLLEGE agrees to pay the Course Fee and Other Charges prescribed by ICTAK from time to time within the due date. (Please refer Annexure for course & fee details)


#### 7 CONFIDENTIALITY

- a. During and for a period of one year from the date of disclosure, each party agrees to consider as confidential all information disclosed by the other party in written or tangible form or, if orally disclosed confirmed in writing within thirty days of disclosure and identified as confidential by the disclosing party.
- b. The obligations above shall not extend to any confidential information for which the receiving party can prove that this information:
  - Is in the public domain at the time of disclosure or comes within the public domain without fault of the receiving party.
  - Is already known or become known to the receiving party
  - Is received from a third party having no obligations of confidentiality to the disclosing party.
  - Is independently developed by the receiving party; or
  - Is required to be disclosed by law or court order.
- c. During the term of the MoU and thereafter for a reasonable period, all the parties hereto undertake on behalf of their respective subcontractors/ employees/ representatives/ associates to maintain strict confidentiality and present disclosure thereof, of all the information and data exchanged/ generated pertaining to work/ activity under this MoU for any purpose other than that specified in this MoU.
- d. The member institute can use ICTAK logo and can display in their website or other branding activities during the tenure of the agreement. However, the member institute will cease the right to use ICTAK logo upon expiry/termination of the agreement.



#### 8 NON-EXCLUSIVITY

The relationship of the parties under this MOU shall be nonexclusive and both parties, including their affiliates, subsidiaries and divisions, are free to pursue other agreements or collaborations of any kind. However, when entering into a similar agreement for Skills Enhancement and Faculty Development Programs, the participants may agree to limit each party's right to collaborate with others on that subject.



  
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## 9 OTHER TERMS

- 9.1 The parties hereto agree to enter into this MoU on a principle-to-principle basis and none of the parties shall do or cause to be done anything derogatory to the reputation of the other;
- 9.2 None of the parties will be held responsible for non-fulfillment of their respective obligations under this MoU due to work/ activity under this MoU for any purpose other than in accordance with this MoU.

## 10 TERMINATION

This MOU, unless extended by mutual written agreement of the parties, shall expire one year after the effective date specified in the opening paragraph. This MOU may be amended or terminated earlier by mutual written agreement of the parties at any time. Either party shall have the right to unilaterally terminate this MOU upon 60 days prior written notice to the other party. However, no such early termination of this MOU, whether mutual or unilateral, shall affect the obligations of the Confidentiality clause or any other agreement entered into pursuant to this MOU, which obligations shall survive any such termination.

Any such termination shall not affect the smooth course completion of the existing batch of students and upon serving of notice of termination by any of the parties, the ICTAK shall immediately restrain itself from further induction of any new batch of students and/ or individual students.

Upon serving of notice of termination, none of the parties herein shall be under any obligation to meet with any further expenses of the proposed ICTAK apart from the ones required for the smooth course completion of the existing batch.

## 11 FORCE MAJEURE

None of the parties will be held responsible for non-fulfillment of their respective obligations under this MoU due to the exigency of one or more of the force majeure events such as but not limited to acts of God, war, flood, earthquakes, strikes, lockouts, epidemics, riots, civil commotions, etc., provided on the occurrence and cessation of any such events, the party affected thereby shall give a notice in writing to the other party within one month of such occurrence or cessation. If the force majeure conditions continue beyond six months, the parties shall jointly decide about the future course of action.



*[Signature]*  
Co ordinator  
TEQIP  
Govt. College of Engg.  
Kannur-670 563

*[Signature]*  
PRINCIPAL  
GOVERNMENT COLLEGE OF ENGINEERING  
KANNUR- 670 563



## 12 ARBITRATION

Except as hereinbefore provided, any dispute arising out of this MoU, the same shall be referred to the arbitration of 2 (two) arbitrators, 1 (one) to be appointed by each party to the dispute and in case of difference of opinion between them to an umpire appointed by the said 2 (two) before entering on the reference and the decision of such arbitrators or umpire, as the case may be, shall be final and binding on all the parties. The venue of arbitration shall be at Trivandrum.

## 13 NOTICES & COMMUNICATION

All notices and other communications required to be served on each of the parties under the terms of this MoU, shall be considered to be duly served if the same shall have been delivered to by hand and properly acknowledged by the respective part/ parties, posted by registered mail or sent by any accredited Courier Service to the respective part/parties at its last known/ officially disclosed address of business.

## 14 AMENDMENTS

No amendments or modification of this MoU shall be valid unless the same is made in writing by all the parties herein or through their authorized representatives and specifically stating the same to be an amendment of this agreement. The modifications/changes shall be effective from the date on which they are made/ executed unless otherwise agreed to.

## 15 RELATIONSHIP

Nothing in this MOU shall be construed to make either party a partner, an agent or legal representative of the other for any purpose.

## 16 ASSIGNMENT

It is understood by the Parties herein this MOU is based on the professional competence and expertise of each party and hence neither Party shall transfer or assign this Agreement, or rights or obligations arising hereunder, either wholly or in part, to any third party.



  
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## K Venkatachalam Aiyer & Co

### 17 COSTS OF THE MOU

Each Party shall bear the respective costs of carrying out the obligations under this MOU

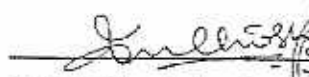
### 18 SIGNED IN DUPLICATE

This MOU is executed in duplicate with each copy being an official version of the Agreement and having equal legal validity.

BY SIGNING BELOW, the parties, acting by their duly authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.


In WITNESS WHEREOF, the parties hereto have executed this MOU on this 9<sup>th</sup> day of October, 2014

For Information and Communication  
Technology Academy, Kerala (ICTAK)

  
Name of the Authorized Signatory:  
Sandhor C. Kurup  
Chief Executive Officer

Date: 09/10/2014

For Government College Of Engineering,  
Kannur

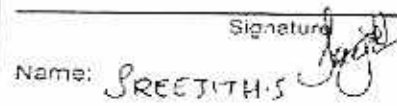
  
Name of the Authorized Signatory:  
PRINCIPAL  
GOVERNMENT COLLEGE OF ENGINEERING  
KANNUR-670 563

Date: 09/10/2014

**Witness: 1**  
For Information and Communication  
Technology Academy, Kerala (ICTAK)

  
Signature:  
Name: Sajan M  
Academic Relations  
Date: 09/10/2014

**Witness: 2**  
For Government College Of Engineering,  
Kannur

  
Signature:  
Name: SREETITHI S  
Date: 09/10/2014



  
Co ordinator  
TEQIP  
Govt. College of Engg.  
Kannur-670 563

  
PRINCIPAL  
GOVERNMENT COLLEGE OF ENGINEERING  
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**APPENDIX-1**

**Eligibility Criteria for Institutions**

1. Facility: Should provide the required IT infrastructure (2PCs with Min 1GB RAM, Min 2mbps broad band connectivity, cordless mike and sound system) classrooms and other facilities required for the conduct of the program.
2. Point of Contact: The appointed Institutional Knowledge Officer (IKO) & Institutional Student Champion (ISC) should be able to work closely with ICTAK for scheduling and successful delivery of its programs in college.
3. Faculty & Students Participation: The agreed number of faculty members & students participation will be regularly monitored by ICTAK and any deviation will be counted against continued eligibility to continue as a member.



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PROGRAM COST CHART					
Sl No	Course	Type Of Training	Minimum Participation	Duration (Hrs/Days)	FEES (Per Participant)
					Final Cost A/I Inclusive
1	Concepts Coaching	Faculty Development Program	Upto 30	3 days	FREE
			For additional batch of 30	3 days	2800
2	Empower Program - IT	Train The Trainer	25	4 days	2750
			20	4 days	2100
3	Empower Program - Life Skills	Train The Trainer	25	3 days	2100
			20	3 days	1600
4	Empower Program - Students	Students Facilitation Program - Direct Delivery	50	10 Days	2700
			50	10 Days	2250
		Students Facilitation Program - College	50	60 Hours	800
			50		1600
5	Enable - Pre-placement Orientation	Student Orientation Program	100	4 days	1100
				3 days	850
6	Explore - 1 Year Students Orientation	Student Orientation Program	All 1st Year Students	Half Day	FREE



*[Signature]*  
 Co ordinator  
 TEQIP  
 Govt. College of Engg.  
 Kannur-670 663

*[Signature]*  
 PRINCIPAL  
 GOVERNMENT COLLEGE OF ENGINEERING  
 KANNUR- 670 563



## K Venkatachalam Aiyer & Co

### • OTHER ITEMS

SL No	OBSERVATIONS	AUDITORS REMARKS	MANAGEMENT REPLY
I	During the course of audit it is observed that there is a delay in the settlement of advance taken by staffs.	Advance taken to be settled within 3 months of time, otherwise interest to be charged at the rate of 18% per annum.	Noted for future guidance.
II	The advance given to Baburaj Rs: 9,575/- is outstanding for more than 10 months.	Advance taken to be settled within 3 months of time, otherwise interest to be charged at the rate of 18% per annum.	In future advance will be settled in stipulated time.



*[Handwritten Signature]*

Co ordinator

TEQIP

Govt. College of Engg.

*[Handwritten Signature]*

PRINCIPAL

GOVERNMENT COLLEGE OF ENGINEERING

KANNUR, 670 563